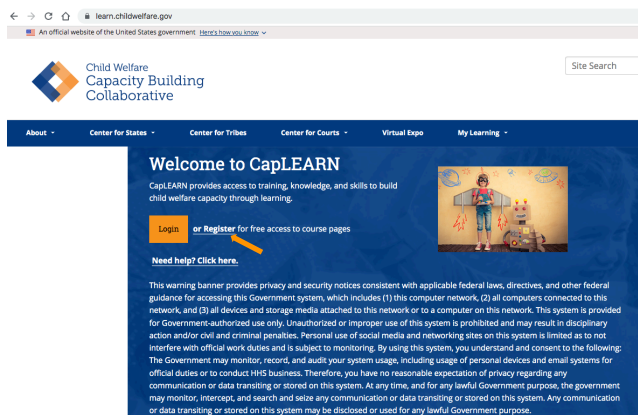


HOW TO ACCESS THE NATIONAL TRAINING AND DEVELOPMENT CURRICULUM ON CAPLEARN - FOR PROFESSIONALS

CapLEARN is an official website of the United States government and Learning Management System (LMS) that provides access to training, knowledge, and skills to build child welfare capacity through learning. Your first step in accessing the National Training and Development Curriculum (NTDC) on CapLEARN is to go to <https://learn.childwelfare.gov/> Once there, you must register to create a CapLEARN account.



Click on Register!
<https://learn.childwelfare.gov/user/register>

To create a CapLEARN account you will complete a form which captures your name, email address and other information about yourself as a child welfare professional and your role within your agency or organization. You are only required to answer questions with a red asterisk*. In any section where you encounter a question that does not apply to you, choose “Not Applicable” and continue to the next section.

Once you have completed the form, click on in the bottom right hand corner.

A box will appear midway down the screen indicating that you should check your email for further instructions.

Further instructions have been sent to your e-mail address.

You will receive an email from the CapLEARN Website with the subject: CapLEARN Account Details. Open this email to confirm your registration and activate your account by clicking on the enclosed link.

CAPLEARN: ACCESSING NTDC FOR PROFESSIONALS

You are prompted to validate your email address and then you are logged into the site one time so that you can reset/select a new password.

[Home](#)

Reset password

You have successfully validated your email address.

This is a one-time login for and will expire on *Thu, 2022-05-19 11:25*.

Click on this button to log in to the site and change your password.

This login can be used only once.

Enter your new password and scroll to the bottom of the form and click

You will then receive a message indicating that you are logged in and your password has been saved.

The screenshot shows the top of the CapLEARN website. On the left is the logo for the Child Welfare Capacity Building Collaborative. On the right is a 'Site Search' box with a magnifying glass icon. Below the logo is a dark blue navigation bar with links for 'About', 'Center for States', 'Center for Tribes', 'Center for Courts', 'Virtual Expo', and 'My Learning'. Below the navigation bar is a dark blue banner with the text 'Welcome to CapLEARN | You are logged in as '. Below the banner is a light green message box that says 'The changes have been saved.' Two orange arrows point to the 'Site Search' box and the 'The changes have been saved.' message box.

From there you can do a search by typing “NTDC” or the “National Training and Development Curriculum” into the Site Search box.

In the future, you will be able to log into the site below using your username (identified in the original email) and the password you chose. To easily find NTDC again, type “NTDC” into the search box or Sort By: Newest and “National Training and Development Curriculum” will be at the top of the Resources Available list.

<https://learn.childwelfare.gov/user>

The screenshot shows the CapLEARN user interface. At the top, there is a navigation bar with links for Home, About, Center for States, Center for Tribes, Center for Courts, Virtual Expo, and My Learning. Below this is a welcome message: "Welcome to CapLEARN | You are logged in as See More" with a button for "About the Course Catalog". A search bar labeled "Search Course Catalog" is present. Below the search bar are filter options: "By Category", "By Topic", and "By Audience", along with a "Clear All" button. A "Sort By" dropdown menu is set to "Newest". The main content area displays "70 Resources Available" and lists two resources:

- CORE Teen Curriculum**: The goal of the CORE Teen curriculum was to enhance existing methods used to prepare and support new and seasoned resource parents. By providing multiple opportunities to increase resource parents' knowledge and skills, and by maximizing the applicat.
Estimated Time: No Estimated Time Provided
Primary Audience: Non-Relative Foster or Adoptive Family
- National Training and Development Curriculum for Foster and Adoptive Parents**: The National Training and Development Curriculum (NTDC) is an instructional program that aims to give potential foster or adoptive parents with the information and tools they need to parent a child who has experienced trauma, separation, or loss.
Estimated Time: 01:00
Primary Audience: Child Welfare Administrator/Manager/Supervisor

An orange arrow points to the "National Training and Development Curriculum for Foster and Adoptive Parents" resource.